



# Northumberland County Council

**Your ref:**

**Our ref:**

**Enquiries to:** Jackie Roll

**Email:** Jackie.Roll@northumberland.gov.uk

**Tel direct:**

**Date:** 25 October 2022

Dear Sir or Madam,

Your attendance is requested at a meeting of the **COUNTY COUNCIL** to be held in **COUNCIL CHAMBER - COUNTY HALL** on **WEDNESDAY, 2 NOVEMBER 2022** at **3.00 PM**.

Yours faithfully

Rick O'Farrell  
Interim Chief Executive

**To County Council members**



**Rick O'Farrell, Interim Chief Executive**  
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## **AGENDA**

### **PART I**

It is expected that the matters included in this part of the agenda will be dealt with in public.

**1. APOLOGIES FOR ABSENCE**

**2. MINUTES**

(Pages 1  
- 18)

Minutes of the meeting of County Council held on Wednesday 21 September 2022, as circulated, to be confirmed as a true record, signed by the Business Chair and sealed with the Common Seal of the Council.

**3. DISCLOSURES OF MEMBERS' INTERESTS**

Unless already entered in the Council's Register of Members' interests, members are required where a matter arises at a meeting;

a. Which directly relates to Disclosable Pecuniary Interest ('DPI') as set out in Appendix B, Table 1 of the Code of Conduct, to disclose the interest, not participate in any discussion or vote and not to remain in room. Where members have a DPI or if the matter concerns an executive function and is being considered by a Cabinet Member with a DPI they must notify the Monitoring Officer and arrange for somebody else to deal with the matter.

b. Which directly relates to the financial interest or well being of a Other Registrable Interest as set out in Appendix B, Table 2 of the Code of Conduct to disclose the interest and only speak on the matter if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain the room.

c. Which directly relates to their financial interest or well-being (and is not DPI) or the financial well being of a relative or close associate, to declare the interest and members may only speak on the matter if members of the public are also allowed to speak. Otherwise, the member must not take part in discussion or vote on the matter and must leave the room.

d. Which affects the financial well-being of the member, a relative or close associate or a body included under the Other Registrable Interests column in Table 2, to disclose the interest and apply the test set out at paragraph 9 of Appendix B before deciding whether they may remain in the meeting.

e. Where Members have or a Cabinet Member has an Other

Registerable Interest or Non Registerable Interest in a matter being considered in exercise of their executive function, they must notify the Monitoring Officer and arrange for somebody else to deal with it.

NB Any member needing clarification must contact [monitoringofficer@northumberland.gov.uk](mailto:monitoringofficer@northumberland.gov.uk). Members are referred to the Code of Conduct which contains the matters above in full. Please refer to the guidance on disclosures at the rear of this agenda letter.

**4. ANNOUNCEMENTS BY THE BUSINESS CHAIR, LEADER OR HEAD OF PAID SERVICE**

**5. CORRESPONDENCE (IF ANY) TO DATE OF MEETING**

**6. QUESTIONS**

**QUESTIONS** to be put to the Business Chair, a member of the Cabinet or the Chair of any Committee or Sub Committee, in accordance with the Constitution's Rules of Procedure No.9.

**7. REPORT OF THE INTERIM CHIEF EXECUTIVE AND HEAD OF PAID SERVICE**

(Pages  
19 - 24)

**Appointment of the Preferred Candidate for the Position of Head of Paid Service, Chief Executive & Returning Officer**

The purpose of this report is to advise Council that due to the timings of the recruitment process for the Head of Paid Service & Chief Executive, it is not possible to submit a full report for consideration by Full Council with the agenda papers for the meeting.

The agenda papers for the StAC to be held on Wednesday 2nd November 2022 have been published and are available on the Council's website, if Members wish to view them beforehand.

**8. REPORT OF THE INTERIM EXECUTIVE DIRECTOR OF FINANCE AND SECTION 151 OFFICER**

(Pages  
25 - 186)

**Council Tax Support Scheme for 2023-24**

The purpose of this report is to seek approval for the local Council Tax Support Scheme for 2023-24 to continue to provide support at a maximum level of 92% of council tax liability.

**9. REPORT OF THE INTERIM SENIOR SERVICE DIRECTOR**

(Pages  
187 -  
226)

**Electoral Review – Part One Council Size Submission**

To update Council on the Electoral Review of Northumberland County being undertaken by the Local Government Boundary Commission for England (LGBCE) and to present for agreement the Council's Council Size

Submission on part one of the Electoral Review.

- 10. REPORT OF THE INTERIM EXECUTIVE DIRECTOR OF FINANCE AND SECTION 151 OFFICER** (Pages 227 - 244)
- Treasury Management Annual Report for the Financial Year 2021-22**
- This report provides details of performance against the Treasury Management Strategy Statement (TMSS) 2021-22, approved by the County Council on 24 February 2021. The report provides a review of borrowing and investment performance for 2021-22, set in the context of the general economic conditions prevailing during the year. It also reviews specific Treasury Management prudential indicators defined by the (CIPFA) Treasury Management Code of Practice and CIPFA Prudential Code for Capital Finance in Local Authorities, (the Prudential Code), and approved by the Authority in the TMSS.
- 11. REPORT OF THE INTERIM CHIEF EXECUTIVE** (Pages 245 - 252)
- Community Governance Reviews**
- To consider the outcome of three community governance reviews in the County.
- 12. REPORT OF THE MONITORING OFFICER** (Pages 253 - 256)
- Appointment of Additional Independent Persons**
- The purpose of this report is to update Members on the recruitment process for two additional Independent Persons.
- 13. TO RECEIVE THE MINUTES OF THE CABINET MEETING HELD ON** (Pages 257 - 270)
- (1) Wednesday 21 September 2022
- 14. TO RECEIVE AND CONSIDER MINUTES FROM THE FOLLOWING COMMITTEES** (Pages 271 - 338)
- (1) Corporate Services and Economic Growth OSC
- (2) Family and Children's Services OSC
- (3) Communities and Place OSC
- (4) Health and Wellbeing OSC
- (5) Health and Wellbeing Board
- (6) Audit Committee

**15. EXCLUSION OF PRESS AND PUBLIC**

Council is invited to consider passing the following resolution:

(a) That under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the agenda as they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the 1972 Act, and

b. That the public interest in maintaining the exemption outweighs the public interest in disclosure for the following reasons-

Agenda Item - 16

Paragraph of Part I of Schedule 12A - 1 (Information relating to any individual).

AND The public interest in maintaining the exemption outweighs the interest in disclosure because disclosure would adversely affect the Authority's interests.

**16. REPORT OF THE MONITORING OFFICER**

(Pages  
339 -  
350)

**Appointment of Additional Independent Persons**

To consider the attached Appendix A under Agenda item 12 in Part 1 of this agenda.

**IF YOU HAVE AN INTEREST AT THIS MEETING, PLEASE:**

- Declare it and give details of its nature before the matter is discussed or as soon as it becomes apparent to you.
- Complete this sheet and pass it to the Democratic Services Officer.

<b>Name:</b>		<b>Date of meeting:</b>	
<b>Meeting:</b>			
<b>Item to which your interest relates:</b>			
<b>Nature of Interest i.e. either disclosable pecuniary interest (as defined by Table 1 of Appendix B to the Code of Conduct, Other Registerable Interest or Non-Registerable Interest (as defined by Appendix B to Code of Conduct) (please give details):</b>			
<b>Are you intending to withdraw from the meeting?</b>		Yes - <input type="checkbox"/>	No - <input type="checkbox"/>

## Registering Interests

Within 28 days of becoming a member or your re-election or re-appointment to office you must register with the Monitoring Officer the interests which fall within the categories set out in **Table 1 (Disclosable Pecuniary Interests)** which are as described in "The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012". You should also register details of your other personal interests which fall within the categories set out in **Table 2 (Other Registerable Interests)**.

**"Disclosable Pecuniary Interest"** means an interest of yourself, or of your partner if you are aware of your partner's interest, within the descriptions set out in Table 1 below.

**"Partner"** means a spouse or civil partner, or a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners.

1. You must ensure that your register of interests is kept up-to-date and within 28 days of becoming aware of any new interest, or of any change to a registered interest, notify the Monitoring Officer.
2. A 'sensitive interest' is as an interest which, if disclosed, could lead to the councillor, or a person connected with the councillor, being subject to violence or intimidation.
3. Where you have a 'sensitive interest' you must notify the Monitoring Officer with the reasons why you believe it is a sensitive interest. If the Monitoring Officer agrees they will withhold the interest from the public register.

### Non participation in case of disclosable pecuniary interest

4. Where a matter arises at a meeting which directly relates to one of your Disclosable Pecuniary Interests as set out in **Table 1**, you must disclose the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest, just that you have an interest.

Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.

5. Where you have a disclosable pecuniary interest on a matter to be considered or is being considered by you as a Cabinet member in exercise of your executive function, you must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter apart from arranging for someone else to deal with it.

### Disclosure of Other Registerable Interests

6. Where a matter arises at a meeting which **directly relates** to the financial interest or wellbeing of one of your Other Registerable Interests (as set out in **Table 2**), you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

### Disclosure of Non-Registerable Interests

7. Where a matter arises at a meeting which **directly relates** to your financial interest or well-being (and is not a Disclosable Pecuniary Interest set out in **Table 1**) or a financial interest or well-being of a relative or close associate, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

8. Where a matter arises at a meeting which **affects** –

- a. your own financial interest or well-being;
- b. a financial interest or well-being of a relative or close associate; or
- c. a financial interest or wellbeing of a body included under Other Registrable Interests as set out in **Table 2** you must disclose the interest. In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied

9. Where a matter (referred to in paragraph 8 above) **affects** the financial interest or well- being:

- a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise, you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

Where you have an Other Registerable Interest or Non-Registerable Interest on a matter to be considered or is being considered by you as a Cabinet member in exercise of your executive function, you must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter apart from arranging for someone else to deal with it.